

VASSILIADIS ELEMENTARY SCHOOL
SCHOOL ORGANIZATIONAL TEAM (SOT) MINUTES

January 30, 2018 at 2:25 pm in Room 403

ROLL CALL

SOT Members	Jill Sotelo, Alexis Kamp-Berger, Dawn Mae, Sophie Ladd, Michele Morris, Karen Wisan
Extended team present	Paul Catania, Christina Fitch, Heather Musni, Aimee Levy, Rachel Levandusky, Juliet Siqueiros, Brooke Stratton, Michelle Kirk (3:30)
Absent members	None
Members of public	Carolee Frost

NEW BUSINESS

❖ **School Performance Plan (SPP) Blueprint**

- ✓ Staff was asked at a previous SBCT meeting to brainstorm what they needed to be the most successful. Those answers were taken into consideration as the SPP blueprint was created.
- ✓ Christina Fitch, Alexis Kamp-Berger, and Rachel Levandusky presented the SPP blueprint. Main ideas and action steps focused on:
 - Professional Learning Community (PLC) – Time for teachers to collaborate, analyze data, and secure an interim assessment for 4th and 5th grade.
 - Differentiation – Within those PLC, focus on strengthening Standard 2 and 4 of the NEPF, creating tiered and multi-level assignments to reach all students effectively.
 - Response to Intervention – Decide on and secure a research-based intervention program, train staff on how to use the system and analyze reports, create a Literacy Lab with resources for all levels.
 - Family Engagement – Academic nights, bridge technology programs from school to home, Parent Connections with tips for parents to work with students at home.
 - Cultural Competency – Develop a school-wide culture through use of Be Kind, Kelso's Choice, Week of Respect, and Leader in Me programs, continue to offer various after school programs for diverse opportunities to learn.
- ✓ Things to consider when writing official plan: state reasons for selecting intervention program, take student perception into account when choosing the intervention program.
- ✓ SOT voted to approve the main ideas and move on to writing the official plan.

❖ **Read by Grade 3 Funding Update**

- ✓ We did not receive funding for a full time Read by 3 Strategist for the remainder of this school year. The money that we did receive will go towards a prep buyout and CTT coverage for a teacher to do these duties instead of a dedicated strategist.
- ✓ District is allowing schools to include a grant-funded strategist for the 2018-2019 year, but it is not yet known whether this funding will come through or how much each school would receive.

❖ **Budget Discussion and Planning**

- ✓ Our projected budget is approximately \$3.5 million, and the funding needed for the amount of projected students in the 2018-2019 school year is approx \$3.6 million.
- ✓ We will have carryover money to use next year, but we don't know how much yet.
- ✓ The projected number of classroom teachers for 2018-2019 is approximately 30.
- ✓ Discussion was had on the need for a learning strategist.
 - A learning strategist would help accomplish our goals from the SPP, as s/he could give professional development to support teachers, lead data analysis, facilitate school-wide programs and processes, and accomplish the requirements of the state department of education and CCSD.
 - Most schools have 3-4 learning strategists to help with these processes and programs, yet we currently have none.
- ✓ The SOT voted to approve the budget, which included one learning strategist position for the 2018-2019 school year.

❖ **Summary of Voting**

- ✓ Motion to approve School Performance Plan focus areas – APPROVED
- ✓ Motion to approve the 2018-2019 budget - APPROVED

FUTURE BUSINESS

- ❖ The SOT is scheduled to meet again on Tuesday, February 13, 2:25 – 4:00 in Room 403. Agenda to follow.

The meeting lasted from 2:25 pm to 4:00 pm.

Minutes submitted by Alexis Kamp-Berger