

**VASSILIADIS ELEMENTARY SCHOOL**  
**SCHOOL ORGANIZATIONAL TEAM (SOT) MINUTES**  
**May 12, 2020 at 2:25 pm via Google Meets**

**ROLL CALL**

<b>SOT Members</b>	<b>Melanie Danzeisen, Alexis Kamp-Berger, Rosa Salazar, Stephanie Valdez, Karen Wisan</b>
<b>Extended team present</b>	<b>Paul Catania, Christina Fitch, Shalynn Tinkel, Sandy Ohnstad, Aimee Levy, Rachel Levandusky, Juliet Siqueiros, Michelle Kirk, Kristina Lutke</b>
<b>Absent members</b>	<b>Sophie Ladd</b>
<b>Members of public</b>	<b>None</b>

**NEW BUSINESS**

❖ **Closing the School Year**

- ✓ Custodians able to return May 18.
- ✓ Teachers will come in to gather/bag student supplies and close classrooms.
  - School will be broken into 6 sections (2<sup>nd</sup>/3<sup>rd</sup> hallway, 4<sup>th</sup>/5<sup>th</sup> hallway, 1<sup>st</sup> hallway, SpEd hallway, kindergarten hallway, isolated rooms) so that only one person is in each section at a time to maintain social distancing.
  - Admin will contact teachers to schedule teachers coming in.
- ✓ Admin will send out communication to families when it is safe for them to collect student belongings. We DO NOT know the date of student item pick up yet.

❖ **Portable Update**

- ✓ Portables approved
  - 4 double-wide portables, making 7 classrooms (one double-wide will not have a wall to create one large room)
  - Once portables are constructed and the district gives the safety all-clear, we can start the domino effect of teacher classroom movement.

❖ **Potential Cuts to Budget**

- ✓ The quarantine shutdown has created a deficit in the local school support tax and school district operating budget.
- ✓ School budget cuts in the 2020 – 2021 school year are possible.
- ✓ Planning ahead: IF we do have to make cuts, where should we look first?
  - #1 priority is to keep teachers in the classroom
  - If needed, the first area to use money from is the “Supplies” section of the budget. Minimize supplies to maximize funds for teaching positions. There is approximately \$85,000 in this section.
  - The second area to look at if needed is the “CTT hours” bank. There is approximately \$80,000 in this section.

**FUTURE BUSINESS**

- ❖ The SOT is scheduled to meet again in August 2020. Official date and agenda to follow.

The meeting lasted from 2:25 pm to 3:10 pm

Minutes submitted by Alexis Kamp-Berger